

Minutes for the Fairway Pines Sanitation District

July 31, 2014

Called meeting to order at 12:02 PM

In Attendance: C.J. Julin, John Gurule, Alan Abrahamson, Mike Ardoin, and Jerry Johnson

1. Call Regular Meeting to Order

- a. Official Meeting called to order by C.J. Julin

2. Approval of Minutes

- i. May 29, 2014 Meeting Minutes Motion to approve: Mike Ardoin
- ii. Second by Alan Abrahamson
- iii. Vote to Approve – unanimous

3. Finance: Presented by Treasurer Alan Abrahamson

- a. Account balances as follows:
 - i. Checking account of approximately \$5K which will be used for July bill payments
 - ii. Savings account of approximately \$129.1K of which \$70.9K is reserved for bond payments
 - iii. Timberline accounts of \$134.6K for capital reserve
- b. Have expended \$7.5K of our 2014 Capital budget with the payment of \$7.3K to Brown Hill for the control panel improvements. Based on current permit filing schedules we will look to delay the cost of the 3 monitoring wells until 2015. We will also look to delay the roof replacement project until 2015.
- c. Operating and Administrative expenses are running at approximately 44% of budget through the first 50% of the year. However when we adjust for the timing of insurance payments we are running at 50% for the first half of the year or right on budget. We expect to begin the 2015 Budgeting process at the next meeting.
 - a. Holding off on 3 monitoring wells
 - b. Should be OK with Capital even if we do wells
 - c. Balances are OK considering our assets
 - d. Budgets are looking like we are on track with expenses.
 - e. Solar is due to payback in 22 years.
 - f. 4 ½ years of bond payment remaining
 - g. Sufficiently funded through the current bond payment process
 - h. There are some ideas to increase revenue that continue to be discussed.

4. Staff Update: Report presented by JJ Johnson

- a. Roof Replacement – Holding off until we have Permit in place so we know what kind of roof we need.
- b. Eligibility Survey – We are on docket for 2015 for loans. These are not grants but loans. There may be grants and we can pursue. Alan and CJ will look into grants.
- c. Data Logger Usage/Chart Recorder – This has been completed. JJ is working on adjusting the scale so we will receive reasonable data. The avg. and max daily flow are what we need to report but the recorder does not provide the max daily flow. JJ is submitting a number which is to take a reading at specific day and would have to return every day which is not practical. He will speak to Craig to see if there is a way to get this piece of data and tell the State that we are attempting to get the data in a practical matter.
- d. Analytical Services – only one customer and we receive \$30 per month. Other customers are waiting until the State forces them.
- e. Capital Raise – We do not have the opportunity to get investment back on photovoltaic. The solar is an asset on the FPSD balance sheet and we can sell this as a potential disposable asset.
- f. Discharge – we are seeing higher turbidity in samples after it rains which could possibly be an issue in the future. This month we are doing well under the requirement. Good measurements at the sample tap at the outfall of the mechanical room. Possibly install a new discharge line into big pond. We may have a break in the existing discharge line which could be the source of turbidity. We should be prepared to install new line. This cost should not be excessive and he will include in annual report. Leave on list of capital projects.
- g. Permit Discussion – New General Permit will most likely come out in December 2014.

5. Developer Update:

- a. No Update

6. Golf Course Update:

- a. Golf Course is in great shape.
- b. Effluent is being used to help with irrigation.
- c. CJ requested that JJ provide a summary of the effluent gallons utilized for end of season

7. New Business:

- a. Budget process will begin in the next few months. We will add budget assumptions by line item.
- b. Plant Manager Proposal – Would like to have an increase in monthly rate. The Board can plan something now for an effective date for January 1,

2015. We need to develop proposal of cost to include a backup person.
Might be appropriate to keep a separate line item for backup guy.
- c. Mike Ardoin is willing to be trained as back up person.

8. Public Input: No Public

9. Adjournment

- a. Motion to Adjourn: by Mike Ardoin 1:04 pm
- b. Second by Alan Abrahamson
- c. Vote to Approve – Unanimous